

Henrico Volunteer Rescue Squad
Banquet/Meeting Hall

Banquet/Meeting Room: _____

25 – 6ft. round tables (seat 10 people)
15 – 6ft. oblong tables (seat 6 people)
250 chairs
Kitchen (refrigerator, microwave, commercial stove)
Large capacity ice machine
Bar (HVRS does not supply alcohol)
Air conditioned and Smoke Eaters

Security Deposit:

\$150.00 as damage deposit for all rentals (Refundable within 30-days of event as long as terms of contract are met)

Alcoholic Beverages:

If alcohol is to be served or brought on the premises, you will be responsible for obtaining an ABC license. There is an additional charge for a security officer. The cost is \$35.00 per hour with a 4 hr minimum We will provide the off-duty officer.

Capacity:

Dance - 200-210
Meetings, etc. - 250

Other Basic Information:

_____ HVRS does not book events for persons under 21 years of age.
Accepting reservations for 2011-12
Room is available from 9 a.m.-1 a.m. Clean up 1 a.m. to 2 a.m.
Client responsible for set-up, breakdown and basic cleanup

Henrico Volunteer Rescue Squad
BANQUET MGR

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